

MINUTES OF
DE SOTO LIBRARY BOARD
MONDAY, NOVEMBER 14, 2022

CALL TO ORDER

Roll Call: President Jillian Lutz, Vice-President Terri Walker, Secretary Bev Wilson, Treasurer Ed Sacco, Aleen Davis, Mike Lowry and Joni Roland

Guests: Mayor Kathy Smith, Autumn Blanchard, Ed Boyer, and Keith McFarlane

Established Quorum

Acceptance of Agenda: Motion to accept agenda as presented – Mike Lowry, seconded by Terri Walker; motion passed unanimously.

APPROVAL OF MINUTES OF OCTOBER MEETING

The minutes need to be changed to read that Terri Walker was in attendance for the beginning of the meeting on Zoom and then was present at the latter part of the meeting in person.

A motion was made to accept minutes as corrected by Bev Wilson, seconded by Mike Lowry; motion passed unanimously.

PUBLIC COMMENTS

Ed Boyer came to the meeting to speak on the roof improvement. He explained his background in roofing and bidding expectations. He offered several other ideas and his help in any way he could.

FINANCIAL REPORT

Karen Graham gave the financial report. A motion was made by Mike Lowry to accept report as presented, seconded by Bev Wilson; passed unanimously.

The Final Budget for FY 201-2022 was presented by Karen. A motion was made by Mike Lowry to accept budget as presented, seconded by Terri Walker; passed unanimously.

DIRECTOR'S REPORT

Karen gave the report with the following highlights: Hot spots have been cut from budget which will save the library approximately \$25,000.00; Karen will be attending the MPLD Conference. A motion was made by Mike Lowry to accept report as presented; Ed Sacco seconded; passed unanimously.

OLD BUSINESS

Karen reported that the HVAC system is in and after SMCI has thoroughly inspected it they will call to set a date to install...hopefully soon.

NEW BUSINESS

Karen asked the board to approve the following holiday closings: December 23 through January 3. A motion was made by Bev Wilson to accept proposal, seconded by Mike Lowry; passed unanimously.

It was recommended by Karen to give the following bonuses:

Karen Graham, Director - \$300.00

Janice Butcher - \$200.00

Andrea Siegfried - \$100.00

Kathy Kolb - \$100.00

Gabby Gianino - \$100.00

Abby Hamer - \$100.00

A motion was made to accept the recommendation of bonuses by Mike Lowry, seconded by Joni Roland; passed unanimously

Roofing Bids were discussed. It was the consensus of the board to table this discussion and look into the legality of putting the project out for another round of bids and looking into "Value engineering".

The Open Board position was next to be discussed. Ashley Jennings has applied for a position with the board.

(Mike Lowry left meeting at 8:00p.m.)

The next item discussed was the membership of Bruce McKinstry. Bruce verbally resigned at the last meeting; he was sent an email asking him to follow up with written resignation; after getting no response to email he was sent a certified letter asking for a written resignation and given October 24 as the deadline to respond. He was also told in the letter that if he did not respond a vote would be taken at the next meeting as to whether or not to remove him from the board.

After much discussion (see attached documents) Bev Wilson made the motion to remove Bruce McKinstry from the board. It was seconded by Ed Sacco. A roll call vote was taken:

Ed Sacco – yes

Terri Walker – yes

Jillian Lutz – yea

Bev Wilson – Yes

Aleen Davis – yes

Joni Roland – Yes

The board now has two openings. It was decided unanimously to ask Ashley Jennings to replace Bruce McKinstry on the library board if she is approved at the next council meeting.

Being no more business a motion to adjourn was made by Aleen Davis, seconded by Terri Walker; motion passed unanimously.

Respectfully Submitted

Beverly Wilson

Board Secretary